

Instructions to install Windows drivers for Lanier MP5002

Get an access code

- See Jeff or Debby to get a code
If you already have a code, that has been moved to the new machine already

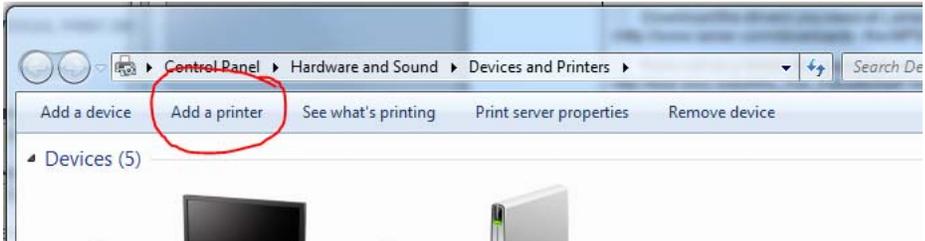
Download drivers

- Download the drivers you need at Lanier's Downloads site (<http://www.lanier.com/downloads> - the MP5002 is in the "B&W Multifunction" list)
- There is a link to the page of drivers for our printer at http://bse.wisc.edu/Info_For_FacultyStaff.htm
- Windows 7 32-bit and 64-bit drivers will be available at our site for download

Unzip the driver file

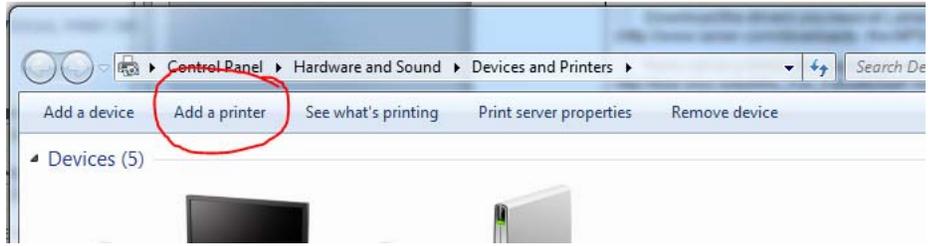
- The driver file is an executable file. When you run it, it will unzip the driver files. Create a folder first, as there will be many files unzipped.
- Double click the file you downloaded to run it. You will be prompted for a location to unzip the files to. Find the folder you created.
- Follow one of the next two boxes – whichever applies to your situation

Install the printer on a desktop or laptop connected to a wall jack

- Click the Start Button and select "Devices and Printers" on the right
 - Alternatively, go to the Control Panel and click on "Devices and Printers"
 - Click "Add a printer" at the top of the dialog box
 - Click "Add a network, wireless, or Bluetooth printer"
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- The screenshot shows the Windows Control Panel window. The breadcrumb path is 'Control Panel > Hardware and Sound > Devices and Printers'. The 'Add a printer' button is circled in red. Below the breadcrumb, there are buttons for 'Add a device', 'Add a printer', 'See what's printing', 'Print server properties', and 'Remove device'. Underneath, there is a section titled 'Devices (5)' with two printer icons visible.
- Windows should now search for available printers. Look for the "Aficio MP 5002 (RICOH)". Pick the address of 144.92.31.54 (not 144.92.31.54:5300). Click Next
 - In the "Install the printer driver" dialog box, click "Have Disk..."
 - Browse to the folder where you unzipped the driver files. Look for a folder called "disk1". Windows should find a file called "OEMSETUP.INF". Click "Open"
 - In the list of drivers that opens, click on "Lanier" in the Manufacturer column, and then "Lanier MP 5002 PCL 6"
 - Click "Next"
 - Give the printer another name, or keep the default name. Click "Next"
 - The printer driver will now be installed.
 - If prompted to share the printer, select "Do not share this printer". Click "Next"
 - If you want this as the default printer, leave the check box checked. If you have another default printer, clear the box. DO NOT print a test page yet. Click "Finish"
 - Next step is to Program your code in the print driver

Install the printer on a laptop connected to the wireless network

- Click the Start Button and select “Devices and Printers” on the right
- Alternatively, go to the Control Panel and click on “Devices and Printers”
- Click “Add a printer” at the top of the dialog box
- Click “Add a network, wireless, or Bluetooth printer”
- NOTE: Windows will not find the printer in a search if you are on the wireless network.
- Click on “The printer that I want isn’t listed”
- Select “Add a printer using a TCP / IP address or hostname” and click Next
- In the Hostname or IP address box type in “144.92.31.54” (no quotes). Click Next
- Windows should now search for the printer
- In the “Install the printer driver” dialog box, click “Have Disk...”
- Browse to the folder where you unzipped the driver files. Look for a folder called “disk1”. Windows should find a file called “OEMSETUP.INF”. Click “Open”
- In the list of drivers that opens, click on “Lanier” in the Manufacturer column, and then “Lanier MP 5002 PCL 6”
- Click “Next”
- Give the printer another name, or keep the default name. Click “Next”
- The printer driver will now be installed.
- If prompted to share the printer, select “Do not share this printer”. Click “Next”
- If you want this as the default print, leave the check box checked. If you have another default printer, clear the box. DO NOT print a test page yet. Click “Finish”
- Next step is to Program your code in the print driver



Program your code in the print driver

- Click the Start Button and select “Devices and Printers” on the right
- Alternatively, go to the Control Panel and click on “Devices and Printers”
- Right click the printer, and click “Printer Preferences”
- Click on the “Detailed Settings” tab.
- Click the “Job Setup” icon
- Type your code in the “User Code” box.
- Click “OK”
- Print something to test the printer.

