

University of Wisconsin

Student Enrollment Verification
Academic Year 20__ thru 20__

Student Name (Last, First, Middle Initial)		Social Security Number
Employing Department		Contact Phone Number
By law, Students are exempt from Social Security and Medicare withholding during the academic year provided the student is registered at least half time or greater at the University. The term credit as used here is for purposes of determining Social Security and Medicare tax exemption and is different than credit for your degree.		
Registered Student Status	Enrollment Status	Social Security Medicare Tax Deducted
<input type="checkbox"/> UW Undergraduate Student 0-6 credits	Less than half time	Yes
<input type="checkbox"/> UW Undergraduate Student 6 or more credits	Half time or more	No
<input type="checkbox"/> UW Undergraduate Student in final semester attending classes solely to meet degree requirements	Deemed to be half time	No
<input type="checkbox"/> UW Graduate Student Non Dissertator 0-3 credits	Less than half time	Yes
<input type="checkbox"/> UW Graduate Student Non Dissertator 4 or more credits	Half time or more	No
<input type="checkbox"/> UW Graduate Student in final semester attending classes solely to meet degree requirements	Deemed to be half time	No
<input type="checkbox"/> UW Graduate Student Dissertator 3 or more credits	Half time or more	No
<input type="checkbox"/> Non-UW Student Registered at: <input type="checkbox"/> Accredited institution of higher learning granting associate degrees or higher <input type="checkbox"/> A technical college <input type="checkbox"/> A vocational or trade school <input type="checkbox"/> A high school	N/A	Yes
I certify that the above information is correct. I agree to notify my employing department(s) if my student status changes or if I withdraw from school. I understand that if I have not paid Social Security and Medicare Withholding and I should have, I will be liable for retroactive contributions. I understand that any Social Security and Medicare Withholding deducted in error will not be refunded.		
Date (Mo/Day/Yr)	Student Signature	

Date, sign, and return to your Supervisor